



Version 1.0

Date of Release: 07/11/2022

FPS Vacancy Proposal Pendency Report has been added to the logins of all users in <u>https://wbpds.wb.gov.in/</u>. The following is a walkthrough of all the features of the report:

1. The report can be reached through 'Reports' > 'FPS Vacancy Pendency Report'. At first a district-wise view will open. This can be imported in Excel.



2. Length of pendency in days for different level of users can be set as per requirement. Initially, the default value (pendency for Inspectors = 60 days or more, for SCF&S/RO = 30 days or more, for DCF&S/DDR = 15 days or more, for Directorate = 7 days or more and for Department = 7 days or more) is shown.

Length of pendency can be put in into the counter given in the concerned column. Eg. here it is changed to 50 from 60 for the Inspectors' column.

Aadhaar Linking	=	Ξ 🔒 debmalya_basu Administrator (₱Lo												
Mobile Linking	FPS Vacancy	S Vacancy Proposal Pendency Performance Report												
Undistributed Card														
NFSA														-
SOP/MANUAL									Search for pende	ency for a given p	period	Refresh		
Check Status	Show 30 ¢	entries										Search:		
Administration														
FPS VACANCY PROPOSAL							No. of FPS							
Duare Sarkar Control				No. of FPS vacancy			Vacancy Proposals			No. of FPS Vacancy			No. of FPS Vacancy	
Ration Card - Process				Proposals Pending		No. of	Pending with			proposals Pending			Proposals	
Reports			No. of FPS	with		Vacancy	SCF&S /		No. of FPS	with		No. of FPS	with	
O Beneficiary Details (50+, 20+, 1			vacancy Proposals	for more	Average	Proposals Pending	more	Average	Vacancy proposals	for more	Average	Vacancy Proposals	for more	Ave
O FPS Vacancy Report	View		Pending with	than 50		ks /	than 30	Pendency Time	Pending with	than 15	Pendency Time	Pending with	than 7	Pei Tir
O FPS Vacancy Pending Report	Block 秒	DCFS/DDR Name	Inspectors	Days			Days	(days)	DCF&S/DDR	Days	(days)	Directorate	Days	(da
O Deletion Report	A	DCFS-	10	1	69	0	0	0	0	0	0	o	0	
O Office Non-Delivered Report	Ð													
O Undelivered Card Distribution		en.												
https://wbpds.wb.gov.in/(S(c53yeq1u	3ql3zxvajzycksk1))	DCFS-	3	0	0	1	0	0	2	2	40	6	0	





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3. After changing the value in the counter box, 'Refresh' is to be pressed to generate report accordingly.

**	Show (20 entries Search for pendency for a given period Refresh														ena a Vice		
Aadhaar Linking Mobile Linking Undistributed Card NFSA SOP/MANUAL Check Status Administration FPSVACANCY PROPOSAL	View Block †↓	DCFS/DDR Name	No. of FPS vacancy Proposals Pending with Inspectors	No. of FPS vacancy Proposals Pending with Inspectors for more than 50 Days	Average Pendency Time (days)	No. of FPS Vacancy Proposals Pending with SCF&S / RO	No. of FPS Vacancy Proposals Pending with SCF&S / RO for more than <u>30</u> Days	Average Pendency Time (days)	No. of FPS Vacancy proposals Pending with DCF&S/DDR	No. of FPS Vacancy proposals Pending with DCF&S/DDR for more than 15 Days	Average Pendency Time (days)	No. of FPS Vacancy Proposals Pending with Directorate	No. of FPS Vacancy Proposals Pending with Directorate for more than 7 Days	Average Pendency Time (days)	No. of FPS Vacancy Proposals Pending with Department	No. of FPS Vacancy Proposals Pending with Department for more than 7 Days	Avera Pend Time (days
 Duare Sarkar Control Ration Card - Process 	÷	DCFS- ALIPURDUAR	10	1	69	0	0	0	0	0	0	0	0	0	0	0	¢
Reports FPS Automation S.K.Oil Dealer Database	(DCFS- BANKURA	3	0	0	1	0	0	2	2	40	6	0	0	17	11	٤
 Online RC merge Generate Fresh/Extended Kh NPR 	÷	DCFS- BARDHAMAN	18	5	95	11	8	72	11	11	86	2	0	0	2	2	3
• зам	+	DCFS- BIRBHUM	5	4	92	1	0	0	20	20	64	0	0	0	1	1	3

4. Pressing the \bigoplus icon in the leftmost column will open block-wise view within the concerned district. This can be imported in Excel by pressing the indicated icon.

		FS- IPURDUAR	10	1	69	0	0	0	0	0	0	0	0	0	
Aadhaar Linking	Show	es							Search:						
Mobile Linking							No. of								
Undistributed Card				No. of FPS			FPS vacancy			No. of FPS					
NFSA				vacancy Proposals		No. of FPS	Proposals Pending			vacancy Proposals					
SOP/MANUAL			No. of FPS vacancy	Pending with		Vacancy Proposals	with SCF&S /		No. of FPS Vacancy	Pending with					
Check Status			Proposals	Inspectors	Average	Pending	RO for	Average	proposals	DCF&S/DDR					
Administration	Sub	Block	with	than 50	Time	SCF&S /	than 30	Time	with	than 15					
FPS VACANCY PROPOSAL	Division 种	/Muni 🗠	Inspectors **	days ∾	(days) 😳	RO ∿*	days ∾	(days) ∾	DCF&S/DDR **	days ∾					
Duare Sarkar Control	Alipurduar	Madarihat	2	1	69	0	<u>0</u>	0	0	<u>0</u>					
Ration Card - Process	Alipurduar	Kalchini	6	<u>0</u>	0	0	<u>0</u>	0	0	<u>0</u>					
Reports	Alipurduar	Kumargram		Q	0	0	Q	0	0	<u>0</u>					
FPS Automation	Alipurduar	Alipurduar	1	Q	0	0	Q	0	0	0					
S.K.Oil Dealer Database		-I													
Online RC merge	Alipurduar	Alipurduar		<u>0</u>	0	0	<u>0</u>	0	0	<u>0</u>					
Generate Fresh/Extended Kh															
NPR	Alipurduar	Falakata	1	2	0	0	<u>0</u>	0	0	<u>U</u>					
SAM	Alipurduar	Alipurduar (M)		<u>0</u>	0	0	<u>0</u>	0	0	<u>0</u>					
	4														
wbpds.wb.gov.in//FPS_Vacancy_B	lock_Muni_pendir	ng_report.asp	(1		0	0		0	0					





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5. In the block-wise view, individual vacancy-level view can be seen by clicking on the count of vacancy pending.

Aadhaar Linking Mobile Linking Undistributed Card Mr54	Sub Division ↑↓	Block /Muni ↔	No. of FPS vacancy Proposals Pending with Inspectors	No. of FPS vacancy Proposals Pending with Inspectors for more than 50 days **	Average Pendency Time (days) ↔	No. of FPS Vacancy Proposals Pending with SCF&S / RO ↔	No. of FPS vacancy Proposals Pending with SCF&S / RO for more than 30 days	Average Pendency Time (days)	No. of FPS Vacancy proposals Pending with DCF&S/DDR *>	No. of FPS vacancy Proposals Pending with DCF&S/DDR for more than 15 days
SOP/MANUAL	Alipurduar	Madari		1	69	0	Q	0	0	Q
Check Status	Vacancy	Id	Vacancy Type	Place	Of Vacancy	Last Action		Received On	Pending Fo	er (in Days)
Administration	20220021	17006	FRESH	IN PR	OCESS	SCFS CREATE	D	2022-08-	69	
FPS VACANCY PROPOSAL								30T12:26:20.63		
Duare Sarkar Control	Alipurduar	Kumargram	0	<u>0</u>	0	0	<u>0</u>	0	0	Q
Ration Card - Process	Alipurduar	Alipurduar	1	Q	0	0	<u>0</u>	0	0	Q
Reports		-l								
FPS Automation	Alipurduar	Alipurduar	0	Q	0	0	Q	0	0	Q
S.K.Oil Dealer Database										
Online RC merge	Alipurduar	Falakata	1	<u>0</u>	0	0	<u>0</u>	0	0	<u>0</u>
Generate Fresh/Extended Kha	Alipurduar	Alipurduar (M)	0	Q	0	0	<u>0</u>	0	0	Q
NPR	4	(**)								, ,
SAM	Total		10	1		0	0		0	0
https://wbpds.wb.gov.in/(S(2gubotttq	104dc24ze0k41	Lzn))/ PS							Prev	ious 1 Next

6. It is relevant to mention here that, the above mentioned features are all available area-wise. To directly view vacancies pending for a certain period 'Search for Pendency for a Given Period' button at the top of the screen is to be clicked.

**	Show 30 \$	entries							Search for pendency for a given period							Refresh Search:		
Aadhaar Linking Mobile Linking Lindistributed Card ArSA SOP/MANUAL Check Status Administration FPS VACANCY PROPOSAL	View Block †↓	DCFS/DDR Name	No. of FPS vacancy Proposals Pending with Inspectors	No. of FPS vacancy Proposals Pending with Inspectors for more than S0 Days	Average Pendency Time (days)	No. of FPS Vacancy Proposals Pending with SCF&S / RO	No. of FPS Vacancy Proposals Pending with SCF&S / RO for more than 30 Days	Average Pendency Time (days)	No. of FPS Vacancy proposals Pending with DCF&S/DDR	No. of FPS Vacancy proposals Pending with DCF&S/DDR for more than 15 Days	Average Pendency Time (days)	No. of FPS Vacancy Proposals Pending with Directorate	No. of FPS Vacancy Proposals Pending with Directorate for more than 7 Days	Average Pendency Time (days)	No. of FPS Vacancy Proposals Pending with Department	No. of FPS Vacancy Proposals Pending with Department for more than 7 Days	Avera Pend Time (days	
 Duare Sarkar Control Ration Card - Process 	+	DCFS- ALIPURDUAR	10	1	69	0	0	0	0	0	0	0	0	0	0	0	C	
Reports FPS Automation S.K.Oil Dealer Database	(+)	DCFS- BANKURA 🎘	3	0	0	1	0	0	2	2	40	6	0	0	17	11	٤	
 Online RC merge Generate Fresh/Extended Kh NPR 	+	DCFS- BARDHAMAN	18	5	95	11	8	72	11	11	86	2	0	0	2	2	3	
● SAM	(+)	DCFS- BIRBHUM	5	4	92	1	0	0	20	20	64	0	0	0	1	1	3	





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7. Now, this pop-up screen will open. Here the period of required pendency can be set from 'Minimum Pending Days' and 'Maximum Pending Days'. From 'Role' the level at which the pendency is applicable i.e. Inspector, SCF&S/RO, DCF&S/DDR etc. may be selected.

		Search Pe	ndency		×										
	Show 30 ¢ entries	Min Pendi	ng Days :	30 Ma x	Pending Days :	60	Role :	Select	~	Search			Search:		
Aadhaar Linking Mobile Linking		DCFS/DI Name	DR Sub Divisi	on /Muni	Vacancy Id	Vacancy Type	Place Of Vacancy	Last Action	Received On	Pending For (Days)	In				
Undistributed Card NFSA			vacancy	Inspectors		Vacancy	with SCF&S		No. of FPS	proposats		No. of FPS	Vacancy Proposals Pending with		No.
SOP/MANUAL Check Status	View Block the DCFS	i/DDR Name	Proposals Pending with	for more than 50 Days	Average Pendency Time (days)	Proposals Pending with SCF&S	/ RO for more than 30 Days	Average Pendency Time (days)	Vacancy proposals Pending with DCF&S/DDR	Pending with DCF&S/DDR for more than 15 Days	Average Pendency Time (days)	Vacancy Proposals Pending with Directorate	Directorate for more than 7	Average Pendency Time (days)	Vac Pro Pei Dei
Administration			inspectors	Juja	Time (days)	7.00	Juys	Tune (duys)	berusjook		Time (days)	Directorate	ouys	Time (days)	
FPS VACANCY PROPOSAL Duare Sarkar Control		PURDUAR	10	1	69	0	0	0	°	0	0	0	0	0	
Ration Card - Process Reports	Show 40 🕈 en	tries							Search:						
FPS Automation S.K.Oil Dealer Database				No. of FPS			No. of FPS vacancy			No. of FPS					
Online RC merge Generate Fresh/Extended Kh			No. of FPS vacancy	vacancy Proposals Pending with		No. of FPS Vacancy Proposals	Proposals Pending with SCF&S /		No. of FPS Vacancy	vacancy Proposals Pending with					
NPR SAM	Sub		Proposals Pending with	Inspectors for more than 50	Average Pendency Time	Pending with SCF&S /	RO for more than 30	Average Pendency Time	proposals Pending with	DCF&S/DDR for more than 15					
	Division **	/Muni 🔶 Madarihat	Inspectors ∿ 2	days ↔ <u>1</u>	(days) ↔ 69		days ↔ <u>0</u>	(days) 💠	DCF&S/DDR ++ 0	days ↔ <u>0</u>					

8. Now, pressing 'Search' button will generate the report. Through 'Sort' icon the report can be sorted as per value in any column.

ż.											_			
Â		Search Pendency									×	Refresh		
	Show 30 \$ entries	Min Pending Day:	30	Max Pendi	ng Days :	60 Ro	le: Inspector	~	Search					
Aadhaar Linking		Show s the ent	ries						Search:					
Mobile Linking												No. of FPS		
Undistributed Card		DCFS/DDR	Sub	Block		Vacancy	Place Of	Last		Pending For (In		Vacancy Proposals		
NFSA		Name 🔸	Division 🚸	/Muni 💠	Vacancy Id 💠	Туре 🗠	Vacancy 🚸	Action 🚸	Received On 🚸	Days) 🚸	No. of FPS	Pending with		No.
SOP/MANUAL Check Status	View	ALIPURDUAR	Alipurduar	Kalchini	202200217110	FRESH	IN PROCESS	SCFS CREATED	2022-09- 20T13:32:24.623	48	Vacancy Proposals Pending wit	for more than	Average Pendency	Vac Pro Per
Administration	Block +> DCFS/D	DAKSHIN DINAJPUR	Gangarampur	Bansihari	202200220607	FRESH	IN PROCESS	SCFS CREATED	2022-09- 19T15:01:06.237	49	Directorate	Days	Time (days)	Dej
FPS VACANCY PROPOSAL Duare Sarkar Control	CFS ALIPU	DDR- Barrackpore	Halisahar	Halisahar (M)	202280169204	RESULTANT	IN PROCESS	RO CREATED	2022-09- 28T13:43:08.71	40	0	0	0	
Ration Card - Process Reports	Show 40 🕈 entri	DDR- Barrackpore	Halisahar	Kanchrapara (M)	202280169302	RESULTANT	100 MITER RADIUS FROM PREVIOUS EPS (GLIN IAN	RO SENDBACK	2022-09- 28T13:29:07.873	40				
FPS Automation							SHOP)							
S.K.Oil Dealer Database		DDR- Barrackpore	Kamarhati	Kamarhati (M)	202280171106	RESULTANT	IN PROCESS	RO CREATED	2022-09- 28T14:43:28.423	40				
 Online RC merge Generate Fresh/Extended Kh 		Showing 1 to 5 of .	16 entries				F	Previous 1	2 3 4 5	24 Next				
NPR		Prop	ding for m	Rend	age renu	h me	noi Areitage Dandancu	Proposi			-			
SAM	Sub E Division ↑↓ /	Nock wi Muni 🎌 Inspe	th than ctors *+ day	i 50 Tir ys ↔ (da	ne SCF& ys) ↑↓ RO	S/ than > ↑↓ da	n 30 Time nys 🖘 (days)	with → DCF&S/D	than 15 DDR ↔ days	**				
	Alipurduar H	ladarihat	2	1	69 ()	<u>0</u> 0	0	Q					





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9. The report can be further narrowed down through the 'Search' bar. Eg. typing a district name or a specific status will show the filtered report. Here for illustration, the report is filtered for Alipurduar and 'Sent Back to DCF&S/DDR' status separately.



*		_												
		Search Pendency									×	Refresh		and a
	Show 30 ¢ entries	Min Pending Day	s: 30	Max Pen	ding Days :	60	Role: DCF&S/I	DDR 🗸	Search			Search:		
Aadhaar Linking		Show 5 \$ en	tries						Search: sendt	back				
Mobile Linking										Pro Pro				
Undistributed Card		DCFS/DDR	Sub	Block		Vacancy	Place Of	Last		For (In		Vacancy Proposals		
NFSA		Name 🛧	Division 💎	/Muni 💎	Vacancy Id 🖘	Туре 🗠	Vacancy 💎	Action 💎	Received On 🖘	Days) 💎	No. of FPS	Pending with		No.
SOP/MANUAL	Manu	COOCHBEHAR	Mekliganj	Haldibari	202200217903	FRESH	JORAM MORE , DISTANCE -2 KM.	DDPS SENDBACK	2022-09- 28T12:23:41.393	40	Proposals	for more than	Average	Pro
Check Status	View Block ↑↓ DCFS/D	COOCHBEHAR	Mekliganj	Mekliganj	202200218002	FRESH	UMAKANTA SISHI	DDPS	2022-09-	39	Directorate	Days	Time (days)	Dej
Administration	DCFS						VIDYAPITH 4TH	SENDBACK	29T11:54:47.073			0	0	
FPS VACANCY PROPOSAL	ALIPL						SCHOOL.DISTANCE				Ľ	Ů	Ū	
Duare Sarkar Control	ā						KM							
Ration Card - Process	Show 40 \$ entri	DAKSHIN	Gangarampur	Kushmundi	202200220004	FRESH	Fultala More	DDPS	2022-09-	39				
		DINAJPUR						SENDBACK	29T11:55:49.87					
 FPS Automation S.K.Oil Dealer Database 		DAKSHIN DINAJPUR	Gangarampur	Kushmundi	202200220005	FRESH	Near Uttar Karanji F.P. School	DDPS SENDBACK	2022-09- 29T11:56:41.087	39				
Online RC merge		DAKSHIN	Gangarampur	Kushmundi	202200220008	FRESH	Near Kapihar FP	DDPS	2022-09-	39				
Generate Fresh/Extended Kh		DINAJPOR					SCHOOL	SENDBACK	29111.37.45.975					
NPR		Showing 1 to 5 of	25 entries (filtered	from 237 total (entries)			Prev	ious 1 2 3	4 5 Next				
SAM	Sub Division 🛧 /	Muni 👫 Insp	ectors 🗠 da	nys ↔ (e	days) ↔ I	RO ↔	days 🕾 (days)	↔ DCF&S/D	DR ++ days	**				
	Alipurduar 1	Madarihat	2	1	69	0	<u>0</u> 0	0	Q					